



Kitchenuhmaykoosib Inninuwug Dibenjikewin Onaakonikewin (KIDO) Maamao Dibenjikewin Kanawaabajikewin (MDK)

KIDO, the “KI Family Law”, has a vision is to create healthy self, healthy family, and healthy community. The emphasis of service is on family healing and maintaining connections within families and the community. KIDO’s mission is that our dibenjikewinan (families) can raise our awaashishag (children) and oshkaadizag (youth) in healthy homes.

Emergency Services Unit Onakatawapajike (Supervisor) (1 position in KI and Sioux Lookout)

POSITION SUMMARY

The **KIDO Emergency Services Unit Onakatawapajike** is a supervisor position that operates in a dedicated sector of the MDK for emergency services, with units located both on-reserve and off-reserve. The Onakatawapajikek will work both during regular office hours AND outside of regular office hours. The Onakatawapajikek are tasked with ensuring MDK services are carried out effectively in cases of emergencies, including providing responses on a 24 hour 7 days a week basis.

They will ensure the Emergency Services Unit Team Members (located in KI, Sioux Lookout and Thunder Bay) work to keep dibenjikewin unit together and as a dibenjikewin circle that is not to be broken. Reunification remains a focus in every capacity of their work. They will communicate with DO assigned to dibenjikewinan members, so they can follow a home visit approach and work with the other sectors. In carrying out these responsibilities, this may include working with other Children’s Aid Societies (CAS’) such as Tikinagan Child & Family Services (“Tikinagan”), with transfers/securing a kanawendaakosowinik (place of care) for awaashish/oshkaadiz.

KIDO Emergency Services Unit Onakatawapajikek will ensure Emergency Services Unit Team Members are committed to help parents by passing on values, principles, customs, language, and traditional and spiritual teachings on prenatal care, childbirth, newborn and raising a child and also that they work with dibenjikewinan in a holistic approach and help them work towards being misiwe minoyaawin – physically, mentally, spiritually and emotionally healthy. They will follow the KIDO mission to revitalize KI values, principles, customs, language, and kayaash egwa mina ahchaako kikinohamaakewinan (traditional and spiritual teachings).

This position will report and be accountable to Assistant Director.



QUALIFICATIONS

1. Work experience of at least five (5) years with a proven ability to perform duties in the awaashish, oshkaadiz, and dibenjikewin bimoojikewinan egwa wijihiwewinan (child, youth and family programs and services) is required, with experience in a management and/or emergency or after-hours response positions is an asset.
2. Completion of high school, a two (2) year community college diploma in social services, university bachelor's degree and/or other education is an asset.
3. Have a willing to learn. On the job training will be provided in order to better serve to dibenjikewin, awaashish and oshkaadiz of KI.
4. Working knowledge of KIDO and MDK Service Model.
5. Preference given to those that have experience and understanding of the history of KI, including the traditional culture and the impacts colonization has had on the community; but anyone without this will receive required training and a textbook on the community will be provided.
6. Must carry out KIDO principles, mission, and values.
7. Must possess good verbal and written communication skills, including KI Anishiniimowin language.
8. Ability to provide coaching, mentoring and utilize a teamwork approach with assigned staff is essential.
9. Good organizational and project management skills, ability to work independently and in a team are essential.
10. Computer literacy and typing skills required; familiarity with computerized data systems is an asset.
11. Professional integrity and ability to maintain confidentiality are essential.
12. Ability to manage time of assigned duties and work flexible hours is essential.
13. A valid driver's license is mandatory.
14. A Criminal Record Check, with a Vulnerable Sector Check, is required.
15. Ability to travel is required (KI, Sioux Lookout, Thunder Bay), and being available on short notice will be necessary.

DUTIES AND RESPONSIBILITIES



1. Must approach all their work based on love and compassion; and remain professional and set aside personal issues, keeping an open mind and not being judgmental.
2. The KIDO Emergency Services Unit Onakatawapajikek will oversee the Emergency Services Unit Team Members both on and off reserve, with 6 being on-reserve in KI, 5 being in the Thunder Bay Unit and 5 being in the Sioux Lookout Unit. They will ensure all the KIDO Emergency Services Unit Team Members (with DO training) follow the 6 Principles outlined in Section 9 of the Service Model and ensure support to dibenjikewin, awaashish, oshkaadiz and oniikihiikomaak is provided, with a focus on emergencies and first response during after-hours, as emergency services are provided on a 24/7 basis.
3. Provide direct supervision and guidance to KIDO Emergency Services Unit Team Members.
4. Day time task includes ensuring KIDO Emergency Services Unit Team Members have a good understanding on any Wijihiiwewin Onajikewin (Support Plan) and Kanawenjiikewin Onajikewin (Care Plan) and follow-through where required.
5. Responsible to review case files on the database (Redmane) and complete reporting (Form 4f).
6. Work as a team alongside other MDK staff showing respect and understanding.
7. Day time task is identifying the resource workers of other KI and external bimoojikewinan egwa wijihiiwewinan (Program and Services) needed to provide the support and help required.
8. Day time task is to participate on case file transfers from a children's aid society or agency to make sure support is always provided and build relationships to ensure this process is efficient.
9. Follow protocols with bimoojikewinan egwa wijihiiwewinan to share information and work together, ensuring KIDO Emergency Services Unit Team Members are trained and understand all protocols and procedures.
10. Follow and understand the duties in KIDO, and MDK policy.
11. Ensure any members of a dibenjikewin understand the MDK processes.
12. Ensure KIDO Emergency Services Unit Team Members let awaashish/oshkaadiz know and understand that they have rights and responsibilities under *Part 6* of KIDO.
13. Ensure KIDO Emergency Services Unit Team Members will let oniikihiikomaak know and understand their rights and responsibilities under *Parts 4 & 5* of KIDO.
14. Ensure all KIDO Emergency Services Unit Team Members understand that an "auntie" or "uncle" advocate is needed for an awaashish/oshkaadiz that is involved in, or wish to be involved in, their Kanawenjiikewin Onajikewin (Care Plan) or other actions involved with their file.



15. Work closely to guide KIDO Emergency Services Unit Team Members to focus on prevention and/or reunification, while providing the support required to carry out the mission of KIDO.
16. Participate in training and complete training required under KIDO.
17. Ensure all KIDO Emergency Services Unit Team Members have completed required training.

NOTE: While formal education is listed in the qualification section the hiring committee will consider it favourably when the candidate themselves is from KI and have local knowledge of the community, reserve life, and culture. For example, they know and have a relationship with the homelands, know KI spirituality, know the prayers, the landscapes, the waters, the people, the way we view our elders, the challenges of living in a remote reserve and can show a commitment to helping awaashish, oshkaadiz egwa dibenjikewinan of KI. It will also be an asset if the candidate can walk their talk, for example, lives a healthy lifestyle themselves and have a healthy dibenjikewin life.